



## POSTION DESCRIPTION

Position Title: Clinical Social Worker  
Department: Counseling  
Status: Hours to be determined, non-exempt  
Reports to: Clinical Director  
Location: Springfield

Purpose: To assist children, individuals and families through challenges in life by providing strengths-based interventions to promote personal health and well-being, with a specific focus on services for the Jewish community.

### Responsibilities:

- Provide individual, couple, family and group counseling
- Ability to successfully engage and clinically work with a broad range of clients with varied issues
- Conduct assessment by interviewing clients in JFS office, home and other appropriate settings
- Prepare individualized achievable treatment plan with clear goals taking into account presenting problem, client characteristics, history, way of reacting to stress and problem solving, family support availability and the function of the agency
- Provide individual, group and family treatment interventions that may include family life education, behavioral consultation and community outreach
- Makes full use of collateral resources and inter-agency or referral records in solving problems and making necessary adjustments
- Meet clinical productivity expectations
- Compile and maintain timely and accurate client records according to JFS policies and procedures
- Complete all billing documents following protocols and in a timely manner
- Be available for client emergencies
- Demonstrate knowledge and skills in the following areas: The needs of, and the identification of, abused and neglected children and adults; child development, life cycle issues, trauma, individual and family functioning; work with hard to reach or challenging individuals and families; collaborating with other disciplines and services
- Stay informed about trends within the agency, community and profession that impact clients and the program; provide programmatic recommendations.
- Participate in agency meetings
- Practice and promote cultural competence
- Perform all responsibilities and duties within the framework of the Agency mission, policy and professional ethics
- Perform other duties as assigned

*Jewish Family Service of Western Massachusetts is an Equal Opportunity Employer*

Performance Criteria:

- Achieve established program productivity measures and meet best practice standards
- Accomplishment of goals as set in the individualized treatment plans
- Participate in constructive and productive relationships with co-workers, clients and community contacts
- Respond to continuous quality improvement

Qualifications:

- Master's in Social Work, Massachusetts LICSW required
- Experience working with children and adolescents
- Experience working with a range of clinical issues impacting people at various life cycle stages
- A high degree of clinical judgment, creativity and initiative
- Able to work flexible hours, including potential for some evenings
- Excellent communication skills
- MA driver's license and daily access to a registered vehicle
- Demonstrated ability to perform job responsibilities
- Respect and appreciation of diverse cultures